

## STUDENT ELECTION COMMISSION

Office of the Dean (Students)

INDIAN INSTITUTE OF TECHNOLOGY MADRAS

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Date: 29/01/2024

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## STUDENTS' GENERAL ELECTIONS 2024

**Polling Date: March 12, 2024, Tuesday**

Elections for the posts in the Executive Council 2024-25, the Student Legislative Council (SLC) 2024-25, and the Hostel Councils 2024-25 are hereby called for, excluding the posts of Swarnamukhi, Mandakini A, Mandakini B & Dept. of Medical Sciences & Technology. Nominations are invited for the following posts from eligible students.

<b>EXECUTIVE COUNCIL</b>		
<b>Name of the Post</b>	<b>Positions</b>	<b>Electorate</b>
ACADEMIC AFFAIRS SECRETARY	1	B.Tech, Dual Degree, MSc., MBA, M.Tech, MA students (taught programme)
RESEARCH AFFAIRS SECRETARY	1	MS and Ph.D. Scholars
CO-CURRICULAR AFFAIRS SECRETARY	1	General Student Body
CULTURAL AFFAIRS SECRETARY (ARTS)	1	General Student Body
CULTURAL AFFAIRS SECRETARY (LITERARY)	1	General Student Body
INTERNATIONAL AND ALUMNI RELATIONS SECRETARY	1	General Student Body
INSTITUTE SPORTS SECRETARY	1	General Student Body
HOSTEL AFFAIRS SECRETARY	1	General Student Body
STUDENTS' GENERAL SECRETARY	1	General Student Body
(SLC) SPEAKER*	1	Legislators

**\*For the post of SLC Speaker, a separate Election Notification shall be published at a later date after the results are announced for the polling conducted on 12th March 2024.**

<b>STUDENT LEGISLATIVE COUNCIL</b>	
<b>DEPARTMENT LEGISLATOR (ACADEMIC)</b>	<b>Electorate</b>
One position in the following departments AE, BT, CE, CH, CS, CY, ED, EE, EP <sup>1</sup> , HS, MS, MA, ME, MM, OE, PH	B.Tech, Dual Degree, MSc., MBA, HS (taught programme), students of respective departments.
<b>DEPARTMENT LEGISLATOR (RESEARCH)</b>	<b>Electorate</b>
One position in the following departments AE, AM, BT, CE, CH, CS, CY, ED, EE, HS, MS, MA, ME, MM, OE, PH	MS and PhD Scholars of the respective departments
<b>M.TECH LEGISLATORS</b>	<b>Electorate</b>
4 POSTS	M.Tech students across all departments

<b>HOSTEL COUNCIL</b>		
Name of the Posts	Positions	Electorate
GENERAL SECRETARY	1	All residents of respective hostel
SPORTS SECRETARY	1	
LITERARY SECRETARY	1	
SOCIAL SECRETARY	1	
TECHNICAL AFFAIRS SECRETARY	1	
HEALTH AND HYGIENE SECRETARY	1	
HOSTEL LEGISLATOR	1	

<sup>1</sup> EP (Engineering Physics) is an undergraduate programme under the Department of Physics, not a standalone Department. Nonetheless, EP has a designated legislator to address the concerns of its students.

SCHEDULE FOR ELECTIONS		
S. No.	Stepwise Election Procedure	Date & Time
1.	Online submission of Nomination	From 04.02.2024, Sunday, 10:00 AM
		To 09.02.2024, Friday, 10:00 PM
2.	Last date for withdrawal of nominations	10.02.2024, Saturday, 10:00 PM
3.	Announcement of valid nominations	12.02.2024, Monday, 5:00 PM
4.	Complaints, duly signed	16.02.2024, Friday, 10:00 AM
5.	Manifesto/SoP/Feasibility Report submission deadline	17.02.2024, Saturday, 10:00 PM
6.	Announcement of Final Nominations	23.02.2024, Friday, 5:00 PM
7.	Campaign Period	From 24.02.2024, Saturday, 10:00 AM
		To 10.03.2024, Sunday, 10:00 PM
8.	Briefing Hour	24.02.2024, Saturday, 6:00 PM
9.	Soapbox	Depts. 26.02.2024, Monday, 6:00 PM - 10:00 PM
		27.02.2024, Tuesday, 6:00 PM - 10:00 PM
		Institute 28.02.2024, Wednesday, 6:00 PM - 10:00 PM
		29.02.2024, Thursday, 6:00 PM - 10:00 PM
		01.03.2024, Friday, 6:00 PM - 10:00 PM
		Hostels 04.03.2024, Monday, 6:00 PM - 10:00 PM
05.03.2024, Tuesday, 6:00 PM - 10:00 PM		
06.03.2024, Wednesday, 6:00 PM - 10:00 PM		
10.	Polling Day	12.03.2024, Tuesday

**Note:**

It is compulsory for all the candidates to attend the **Briefing Hour** as mentioned in the schedule above. If the candidates fail to attend the same then their candidature is subject to disqualification from SGE 2024.

The Electoral List for each post will be made available in a convenient form at a later date.

The eligibility Criteria and duties of the representatives can be found in the [Students'](#)

**Constitution of IIT Madras.** For minimum qualification for all posts, kindly check Annexure I. For further details, kindly refer to the Election Manual.

In case of queries email [sec@smail.iitm.ac.in](mailto:sec@smail.iitm.ac.in)

Prospective candidates are requested to check their grade cards as available in the workflow and ensure compliance with the eligibility criteria, i.e., absence/presence of grades on the date of nomination as mentioned in the eligibility. If any issues are found, get them corrected before the end of the nomination period.

### **NOMINATION**


The Nominations for SGE 2024 shall be filed through an online portal , the link for the same will be shared later date via email. Guidelines to file nominations on the nomination portal will be published later via email along with the portal link.

### **COMPLAINTS**

Any complaint or violation can be filed by:

1. Sending a mail to [sec@smail.iitm.ac.in](mailto:sec@smail.iitm.ac.in)
2. Launching the complaint on the Nomination Portal.

  
CHIEF ELECTION OFFICER

  
DEPUTY ELECTION OFFICER

To:

All the Hostel Residents through their respective Wardens for display

**AK | BR | CV | GN | GD | JM | KR | MH | MN(A) | MN(B) | NM | PM | SS |  
SU | SH | SB | SN | TM | TP | TU | BH | SM**

All the Day Scholars through their respective HoD for display

**AE | AM | BT | CH | CY | CE | CS | ED | EE | HS | MA | MC | ME | MS | MM | OE | PH**

1. The Director - for kind information
2. Dean: AC | AR | GE | Admin | Planning | I&AR - for kind information
3. The DR: AC | AR | AR: Acad (RU) / (CU) | The HoD: CS | Computer Centre
4. The Registrar
5. The Chairman, Council of Wardens
6. The Chief Security Officer
7. Wellness Advisor
8. The EC | SLC through Speaker, SLC
9. Alumni Association | Advisors: (Alum. Affairs) | (Placement) | (Cult.) | (Co-Cur) | (Sports) | (CMFGS) | (SLC)
10. CLT | Gymkhana
11. Students' Mailing List

**'Earmarks of abbreviations' are read as follows**

### **|| Hostels ||**

**AK-** Alakananda | **BR-** Brahmaputra | **CV-** Cauvery | **GN-** Ganga | **GD-** Godavari | **JM-** Jamuna | **KR-** Krishna | **MH-** Mahanadhi | **MN(A)-** Mandakini (Ground floor to 4th floor) | **MN(B)-** Mandakini (5th floor to 9th floor) | **NM-** Narmada | **PM-** Pampa | **SS-** Saraswathi | **SU-** Sarayu | **SH-** Sharavathi | **SB-** Sabarmati | **SN-** Sindhu | **TM-** Tamiraparani | **TP-** Tapti | **TU-** Tunga | **BH-** Bhadra | **SM-** Swarnamukhi

### **|| Departments ||**

**AE-** Aerospace Engineering | **AM-** Applied Mechanics & Biomedical Engineering | **BT-** Biotechnology | **CH-** Chemical | **CY-** Chemistry | **CE-** Civil Engineering | **CS-** Computer Science | **ED-** Engineering Design | **EE-** Electrical Engineering | **HS-** Humanities and Social Sciences | **MA-** Mathematics | **MC-** Medical Sciences & Technology | **ME-** Mechanical Engineering | **MS-** Management Studies | **MM-** Metallurgical and Materials | **OE-** Ocean Engineering | **PH-** Physics

## Annexure I

The following qualifications hold for all posts:

- A. In the case of B. Tech., M. Tech., MA, MBA, and MSc students, the nominee's CGPA must equal or exceed 6.5 at the date of filing the nomination;
- B. The nominee must have obtained a passing grade in NCC/NSO/NSS/NCA if not a research scholar;
- C. The nominee must not have a U, W, or I grade at the date of filing the nomination;
- D. The nominee must not have been found guilty of gross misconduct by Institute Disciplinary Committee for Students, Hostel Disciplinary Committee, Disciplinary & Welfare Committee, Complaint Committee Against Sexual Harassment, or any similar competent authority;
- E. The nominee must be a member of the electorate of the post they are contesting for, except in the case of the post of Speaker;
- F. No person shall contest for more than one post concurrently;
- G. The nominee must stay as a student for the entire academic year for which they have been elected. An undertaking (attached below) for the same attested by the Faculty advisor/Head of Department in case of B.Tech/DD/MA, a supervisor in case of MS/Ph.D., or any equivalent authority in the provided format shall be submitted by the nominee on the nomination portal;
- H. For MS and PhD research scholars, the nominee should have cleared satisfactorily all the required courses for which they have registered, and should have received the scholarship amount uninterruptedly as evidence of having maintained satisfactory progress in research;
- I. For sponsored candidates, permission from the sponsoring agency must be obtained for contesting any post;
- J. In the case of international candidates, students who have come to IIT Madras from foreign universities/colleges for a period of at least 1 academic year, permission from your parent university/college must be obtained to contest for any post.
- K. Foreign students are eligible to vote if they are regular students of IIT Madras and are going to pursue their studies at IIT Madras for a period of at least 1 academic year.

The above eligibility criteria may be waived by a committee appointed by the Dean (Students) on a case-to-case basis. The same shall be communicated to the Student Election Commission by the Dean (Students) along with reasons behind the same.

For quick updates follow the Official SEC WhatsApp Channel by scanning the QR below-





### Undertaking by the Nominee

Date:.....

I..... (Name of Candidate), Roll no.....,  
nominating myself for the post of .....  
solemnly affirm that I will be a student of the Indian Institute of Technology, Madras for the academic  
year 2024-2025. My Whatsapp contact number is .....

### Signature of the nominee

I ..... (Name of Faculty Advisor/Supervisor/Head of

Department) attest that the information provided above is true to the best of my knowledge.

### Signature of Faculty Advisor/ Supervisor/Head of Department<sup>2</sup>

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<sup>2</sup> Only the signatures of the above-mentioned individuals are deemed valid. Any other signatures, including those of the Hostel Warden, shall lead to non-acceptance of the nomination form by SEC.

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